

DARKE COUNTY MUNICIPAL COURT, SMALL CLAIMS DIVISION

COMPLAINT

CASE NO. 1 -CVI-001-_____

PLAINTIFF VS. DEFENDANT
ADDRESS
CITY, STATE, ZIP
TELEPHONE

State of Ohio, County of Darke, ss:

Plaintiff(s) state there is due Plaintiff(s) from Defendant(s) the following:

Amount of Claim: _____.

Nature of Claim: _____.

(rent, account, business account, debt)

Plaintiff(s) prays judgment for the above amount. To the best of Plaintiff's knowledge, defendant(s) is/are not in any military service.

Plaintiff Plaintiff

Sworn to and signed in my presence on _____.

Deputy Clerk/ Clerk/ Notary

NOTICE AND SUMMONS

To the above named Defendant(s):

The Court will hold trial upon this claim at the Small Claims Division of the Darke County Municipal Court at the following time and place:

Time: Thursday, _____ at 9:30 a.m.

Place: Darke County Municipal Court, Courthouse, Third Floor, 504 South Broadway, Suite 7, Greenville, OH.

If you do not appear at the trial, judgment may be entered against you by default. If your defense is supported by witnesses, account books, receipts or other documents, you MUST produce them at the trial. Subpoenas for witnesses, if requested by a party, will be issued by the Clerk. If you admit the claim but desire time to pay, you may make such a request at the trial. The required filing and service of a counterclaim or cross-claim is seven (7) days prior to the trial date.

Deputy Clerk/ Clerk

**DARKE COUNTY MUNICIPAL COURT
SMALL CLAIMS JOURNAL ENTRY
JUDGE JULIE L. MONNIN**

This matter came on to be heard and upon consideration the Court finds that the Defendant(s) has been duly served with summons, and:

- Defendant(s) has paid the judgment in full and the case is dismissed.
- Defendant(s) is in default for answer or appearance.
- Upon hearing.
- Admission by Defendant(s).

There is due to Plaintiff(s) from Defendant(s) for which Plaintiff(s) shall have judgment the following:

Amount \$ _____

Interest _____

Costs \$ _____

Judgment rendered accordingly.
Final Appealable Order.

TO THE CLERK OF COURTS: PURSUANT TO OHIO RULE OF CIVIL PROCEDURE 58(B), PLEASE SERVE NOTICE OF JUDGMENT AND ITS DATE OF ENTRY UPON THE JOURNAL ON ALL PARTIES NOT IN DEFAULT FOR FAILURE TO APPEAR. IF THE PARTY IS REPRESENTED BY COUNSEL, THE ATTORNEY OF RECORD FOR THAT PARTY SHALL BE SERVED.

JULIE L. MONNIN, JUDGE
DARKE COUNTY MUNICIPAL COURT